EHR Software “Must Have” Features for Improving Practice Workflow

One of the benefits of good EHR software is that it can help streamline your practice workflow and reduce the staff time required for a number of common tasks. Here are just a few of the ways that a well-designed EHR system can help save your practice time and money.

- Doctor / Biller Communication
- Reduce Printing
- Gathering Patient Data
- Reduce Phone Calls
- Payment Collection
- Drafting Letters
- Medication Allergies
- Preventive Measures
- Speed Reporting
- Automatic Updates
- Use it Anywhere
- Improve Your Workflow

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<tr>
<th>Feature</th>
<th>Description</th>
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<tr>
<td>Doctor / Biller</td>
<td>Improve communication between doctor and biller</td>
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<tr>
<td>Payment</td>
<td>Your EHR should provide a way for the doctor to communicate questions or special circumstances to the biller in addition to transmitting the encounter ICDs and CPTs, so that billing can be optimized.</td>
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<tr>
<td>Collection</td>
<td>MediTouch provides a “Note to the biller” feature that facilitates this communication.</td>
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<td>Drafting</td>
<td>Reduce Printing</td>
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Stop the printing!

Printing is a waste of time and money unless the patient specifically asks for it. When you add up the cost of staff time, paper, ink and printer resources, you can see that electronic is the way to go. Plus, patients don’t lose the information.

Printing at the front office contributes to the typical front office “bottlenecks” that many busy practices experience; using a patient portal automates data exchange with patients and frees up your front office staff.

MediTouch allows you to distribute discharge instructions, clinical summaries and much more via the integrated YourHealthFile patient portal, saving you time and money, and improving patient communications.
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Streamline patient data gathering

Having patients fill out paper forms in the office is so 1990s - plus, it results in:

- Delayed appointments and ruined schedules
- Staff time spent entering data or scanning documents
- Errors in patient data

Use a patient portal to have patients provide medical history, allergy information, and more before the appointment. This will insure better quality of data, and many patients now prefer the electronic method to paper forms.

MediTouch’s 2014 Meaningful Use Stage 2 certified, integrated patient portal allows you to gather patient data quickly and easily with electronic forms, and it can be easily updated.
Reduce phone calls to the office

Encourage patients to use your patient portal to request:

- Prescription refills
- Appointments
- School forms
- Review their test results
- And other tasks that required phone calls in the past

This reduces staff time spent on the phone and can be more convenient for your patients.

With the MediTouch EHR patient portal, you have the capability to offer all of these convenient options to your patients, saving your practice time and increasing patient satisfaction.
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**Improve patient payment collection**

Patient responsibility is becoming a larger percentage of your collections all the time, and it’s the hardest revenue to collect. You should be able to improve your collections percentage and speed payment by using your patient portal.

The MediTouch patient portal offers statement payment - you can send statements out via the patient portal, saving postage costs, and patients can pay right on the portal with a credit card, when it’s most convenient for them.
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Save time when drafting letters to referrals, patients and others

Your EHR should make it easy for you to draft the letters you need to send out on a regular basis. Don’t start from scratch each time or hunt around for previous similar letters; use templates that speed up the process while maintaining your personal touch.

The MediTouch practice management system provides letter templates you can use to quickly send letters with your practice logo and your signature.
Reduce the amount of time you spend looking for patient medication allergies when writing a prescription

Why should you have to click back to a patient’s medication allergy list when you’re trying to prescribe? The best EHRs allow you to see the allergy list while you’re choosing the medication, and without waiting for an alert.

In the MediTouch EHR there is no clicking back to the Allergy list or waiting for an alert to pop up; when prescribing, the patient’s allergies are always provided in context.
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Save the time you’d spend flipping through a chart or clicking through an EHR looking for preventive measures.

It’s nearly impossible to remember every preventive measure you want to take with every patient. That’s where your EHR should help you - with automation that you can depend on to help you practice the way you want to.

The Health Maintenance module in MediTouch automatically reminds you of preventive tests and measures that are needed or due, based on your preferences. You can use this useful tool to initiate conversations with the patient and schedule diagnostic tests, reducing their health concerns and improving patient satisfaction. In addition those clinical decision support reminders comply with the Meaningful Use and PQRS standard.
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Don’t waste a lot of staff time collecting data for Meaningful Use and PQRS reporting

Don’t miss out on collecting your incentive payments for MU and PQRS, but don’t waste a lot of staff time collecting the data you need. Make sure your EHR makes the process easy, so you can focus on patient care and still comply with the requirements.

With MediTouch’s sophisticated Health Maintenance module, it’s easy to track and report the CQM data you need. Plus, MediTouch is 2014 MU certified, so you use the most up-to-date measures and file export formats.
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Eliminate staff time spent on software updates and server maintenance

Your staff has much better ways to spend their time than installing software updates and maintaining servers, especially with the new HIPAA requirements. By using cloud-based software, you get free upgrades downloaded automatically and expert, financial-grade server security and maintenance.

The MediTouch EHR has been cloud-based from the start; all our upgrades are free - including ICD-10 and 2014 Meaningful Use - plus, we are 100% HIPAA compliant and our server security is second to none.
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Use the convenience of cloud-based software to insure your workflow isn’t affected by weather or time out of the office.

Your practice can’t afford downtime - it affects patient care and cash flow. But you can’t and shouldn’t be in the office 24/7. That’s why 61% of practices are switching to web-based medical software; because of the convenience of “use it anywhere” availability.

MediTouch web-based software allows you to log in anywhere, is designed to work smoothly on all secure web browsers, and all updates are free. In addition, users can restrict logins to specific facility IP addresses, thereby improving your practice’s security.
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Let Us Show You How MediTouch Can Improve Your Practice Workflow

We hope these 11 tips help you see some ways you can improve your practice workflow and make your practice more profitable. This list is just a small representation of the multiple ways you can save time with MediTouch.

We'd like the opportunity to show you how MediTouch can streamline your practice and improve your bottom line.

Contact us today for a free demo

HealthFusion.com  855.342.4407